

Announcement of the Dhablania and Kim Family Global Medicine Fellowship Program – 2019-2020 Academic Year

Request for Proposals

The Keck School of Medicine of USC is proud to announce the following funding opportunity: the **Dhablania and Kim Family Global Medicine Fellowship** program for the 2019–2020 academic year. The Dhablania and Kim Family Global Medicine Fellowship program provides funding for those wishing to embark on research and study relating to global medical need.

The funds are intended to support learning, whether through experiential study, research, or clinical experience, that will enrich participants' understanding of health challenges in communities or regions of the world about which they desire to learn more, as well as to promote the exchange of knowledge and skills that will potentially impact health and wellness throughout the world. The Dhablania and Kim Family Global Medicine Fellowship aims to educate and train students, researchers, and clinicians about the importance of healthcare in a global context, and to allow them to be better prepared to serve humanity's needs.

Eligibility

Keck School graduate, professional, medical students and residents are encouraged to apply.

Application Review and Selection

The Fellowship Committee will read and review applications to determine awardees. Awards will be granted based on: strength of proposal; evaluation of the feasibility of proposed study and research; applicants' academic and professional performance; evaluation of quality of proposed project and potential contribution to enriching the knowledge of both participating Fellows and broader academia. Preference will be given to proposals that provide thorough and detailed budget justification.

Proposal Submission and Deadlines

Applications will be accepted on a rolling basis. The final deadline for consideration in the 2019 - 2020 Fellowship cycle is Friday, February 21st, 2020 at 11:59pm.

Applicants will be notified of final decisions by April 26th, 2020.

Applications should be submitted by email as a single Word document or PDF with the applicant's last name in the file name to Dr. Elahe Nezami at nezami@usc.edu. Any questions or concerns should be directed to Dr. Elahe Nezami, Fellowship Committee Chair, at nezami@usc.edu or 213-821-1600.

Project Implementation and Post-Travel Reporting

After funds are dispensed and Fellows complete proposed travel, study, and research, all award recipients will be expected, as part of the terms of the award, to provide a written report of the successes and challenges they encountered, as well as lessons learned and implications for future study or research. Further instruction will be provided to awardees regarding sufficient contents for these reports. Additionally, all Fellows will participate in the Keck School of Medicine of USC's Global Citizenship Roundtable, providing detailed summaries of their experiences as Fellows and engaging in discourse with the broader USC community so that others may benefit from the global knowledge they have gained while abroad. Information will be provided to awardees regarding date and location of the Global Citizenship Roundtable.

APPLICATION INSTRUCTIONS

Dhablania and Kim Family Global Medicine Fellowship

All applicants must include the following components in their application files to be fully considered by the Fellowship Committee. Incomplete or partially complete applications will not be considered for the 2019-2020 funding cycle.

Completed Application Cover Sheet, Cover Letter, and Résumé

- Cover letter should succinctly and clearly introduce the candidate and the proposed project or study, and provide justification as to why this proposed project should be funded
- The letter should demonstrate an understanding of how the project or study specifically relates to the goals of the Dhablania and Kim Family Global Medicine Fellowship
- Résumé or CV are acceptable

Abstract/Overview

- Applicants should explain, in 300 words or fewer, the scope of their research or study. Applicants seeking support for research are encouraged to use headings such as background, methods, objectives, etc., as in standard scientific abstracts

Timeline and Budget

- Applicants must include a timeline that details travel to and from study locations, including pre-travel preparation and post-travel compilation of reports and data. Timelines should be as specific as possible in both day and dates and locations of activities, as well as local participants and contacts abroad
- Budgets should likewise outline with maximum specificity the funds needed for travel costs, lodging, meals, etc. Projections should include justifications for any items whose purpose would not be readily apparent to the Fellowship Committee

Faculty/Mentor Letter of Recommendation

- Applicants must include one letter of recommendation from a faculty member or mentor familiar with applicant's abilities and interest in the proposed projects.
- Letters must be on letterhead and signed by faculty members, and can be submitted electronically to Dr. Elahe Nezami at nezami@usc.edu or by USC campus mail to Dr. Elahe Nezami at Mail Code 1149.
- Applicants' last names should be referenced in the recommendation letter file names if submitted electronically
- Mentors should also submit a Faculty Mentor Contract to Dr. Nezami at nezami@usc.edu or by campus mail to Dr. Elahe Nezami, Mail Code 1149.

DHABLANIA AND KIM GLOBAL MEDICINE FELLOWSHIP
APPLICATION COVER SHEET

Name (Last)	(First)	(Middle)
USC ID Number	Phone Number	Email Address
Street	City	State/Zip
Degree Program of Study	Cumulative GPA	Expected Graduation (Month/Year)

This application requires one letter of recommendation from a faculty member in support of your candidacy. Please provide the information below and instruct the faculty member to email the letter of recommendation directly to Dr. Elahe Nezami at nezami@usc.edu. **The letter must be printed on departmental letterhead and signed.**

Name of recommender: _____ Email: _____

Title|Department: _____

Faculty Mentor Agreement Contract

Responsibilities of Faculty Mentor

The role of being a faculty mentor for a student awarded the Dhablania and Kim Global Medicine Fellowship includes the following responsibilities:

- Sign a faculty mentor agreement, which holds you responsible for supervision of the project.
- Help the individual define the project and reasonable goals for the research. The student should create an outline that details the requirements for completion of the project, including the expected time commitment,
- Confirming that the proposed research is worthwhile will be left to the professional judgment of the faculty mentor. However, other faculty may review the research as needed.
- Helping to monitor that the mentee adheres to stated timelines in preparation of the presentation of their research at the Global Citizenship Roundtable.
- Training the mentee in critical analysis of relevant literature as well as ensuring the validity of the student’s methods, results, and analysis of the project, and assurance that the mentee complies with all applicable regulatory requirements.

I agree to serve as a Faculty Mentor to _____(student name).

Mentor Name

Title & Department

Phone & Email

Date